

## Smartwaiver Process

If you're having trouble with your waiver or don't understand the membership process please read the following information.

1. Once you have completed your payment for your membership you will receive an email confirmation of payment. If you don't see this email right away, check your junk mail! It is sent from the 'Bow Waters Canoe Club' email.

**The email contains a link to the Smartwaiver** that you MUST COMPLETE before your membership will be validated. Do not ignore this step!

If you ignore this step, when you login to look at any member pages you will not be able to. Instead you will see this message. There is a link to the Smartwaiver on this page. Use this link to complete your waiver. The waiver is good for the entire season and need only be completed once.

### You must be a member to view this page!

If you are **already a member**, please [log in](#) here.

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**If you have paid this years' membership** and still can't login, it could be because you didn't complete the mandatory Smartwaiver (you were emailed a link after paying).

Complete the waiver here... [link to the Smartwaiver](#)

Once the waiver is completed your membership will be validated. Note that it could take up to 72 hours to validate as it is a manual process!

If you still have issues email us at: [bwccmemberships@gmail.com](mailto:bwccmemberships@gmail.com)

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**If you haven't renewed this years' membership yet**, [click here](#) for membership renewal instructions!

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If you would like to **sign-up for a membership**, please [click here](#).

- The waiver is a two-step process, after you complete filling in all the details of the waiver, you will see this message below. This message means you are NOT done completing the waiver yet and you still have to check **your email** to verify your email address.



Bow Waters Canoe Club  
Waiver & Risk Acknowledgement 2018

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### You're almost done!

An email has been sent to [lorie@travisautomation.com](mailto:lorie@travisautomation.com). Please click on the link in that email to complete your document.

- Next you will automatically receive an email that contains the following information, to complete the process you must click on the **Confirm Email Address** link to finalize your waiver. This is a security check so we know you are you. If you don't receive it, check your junk mail. Or you may have incorrectly entered you email address. You will have to do the waiver again.

Thank you for electronically signing the **Bow Waters Canoe Club Waiver for Lorie Travis.**

To complete the process, please click on the link below to confirm your email address.

**Confirm Email Address**

<https://www.smartwaiver.com/short/TvXnmR6kdW8CRWoxT9h6IQ/>

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Powered by [Smartwaiver](#)

4. After you have verified your email address you will receive an email containing the following information. This email indicates that you have successfully completed the waiver!

The membership committee also receives a copy of this email, you do not need to forward it to us. If the membership committee does not receive this email along with your payment, your membership is not valid.

**Congratulations!** Your email address has been confirmed and copies of **Bow Waters Canoe Club Waiver** for **Lorie Travis** have been sent to all parties to the agreement.

If you need a signed copy of this waiver for your records you may download it [here](#).

<https://www.smartwaiver.com/short/WbhUpzRibU7uc4Aq75vtG/>

*\*This link will expire in three days.*

**NOTE –** Once you purchased a membership, it may take up to **72 hours** to validate your membership. We need to check payment and ensure the Smartwaiver is complete.